



# University of Munawwar ul Islam

Department of Educational records & Registration  
Gujrat 50700 • Pakistan

## Application form for Correction in Name/Parentage/Date of Birth

Name: \_\_\_\_\_ F/Name: \_\_\_\_\_

**SSC:** Roll No: \_\_\_\_\_ Registration No: \_\_\_\_\_ Year: \_\_\_\_\_

**HSSC:** Roll No: \_\_\_\_\_ Registration No: \_\_\_\_\_ Year: \_\_\_\_\_

**BA/BSC/B.Com/B.Ed:** Roll No: \_\_\_\_\_ Registration No: \_\_\_\_\_ Year: \_\_\_\_\_

**MA:** Roll No: \_\_\_\_\_ Registration No: \_\_\_\_\_ Year: \_\_\_\_\_

Stage of Error Occured \_\_\_\_\_

Bank Draft No \_\_\_\_\_ Amount: \_\_\_\_\_ Dated: \_\_\_\_\_

Name of Institution/Centre: \_\_\_\_\_

### Correction Required in Name/ Parentage/Date of Birth (tick whichever applicable)

S.No	From	To
1.		
2.		
3.		

Phone/Cell Number of applicant: \_\_\_\_\_

Signature of Applicant

### (To be filled in by the Institution)

Certified that Mr. /Miss \_\_\_\_\_ S/O, D/o \_\_\_\_\_

Is/was a bonafide student of this institution

His/her case for correction in Name/Parentage/Date of Birth is submitted with the following documents duly attested by the concerned head of institution:

- Copies of Admission Form and Admission Withdrawal Register (relevant page) pertaining to the stage of occurrence of the said transcribing error
- Original School leaving certificate of the previous institution
- Correction fee**

(i). Rs. 4500/- (within three years)

(ii)- Rs. 10 500 - (after three years)

All received dues are not for recovery, return, refund

Name of Head of Institution \_\_\_\_\_

Signature & Seal of Head of Affiliated Institution

**Following Documents must be attached with this form.**

- Fee Challan
- Forms "B"/NIC
- Cutting piece of Newspaper (in cases of correction in Name or F/Name).
- Affidavit
- Attested Copy of Admission/ Withdrawal Register
- Original School Leaving Certificate
- Original Marks Sheet

**Complete Address**

\_\_\_\_\_